

Combe Mill Society

Agenda for Meeting

Date of Meeting	11th April 2024
Time of Meeting	19.00
Place of Meeting	ZOOM
Purpose of Meeting	Scheduled Board Meeting

Distribution

All Directors, Minutes sec.

File

1. Apologies

To note any apologies received.

2. Minutes of previous Board Meeting (attached)

To confirm the minutes of the scheduled meeting held on 26th February 2024

3. Matters Arising from the minutes

Review of previous actions:

- a) Museum status and review of action plan moving forward.
- b) Road sign advertising
- c) HTA job descriptions
- d) visitor questionnaires (paper attached)

4. Heads of Technical areas 2024/25 (paper attached)

5. Roles of Directors and recruitment

6. Safety matters

- a) Interim report from the Directors on the review of the Society's Risk Assessments and Method Statements

7. Treasurer's update

To receive an account summary and future spending commitments.

8. Issue of Version 7 of the Method Statement for the Beam Engine

9. Any Other Urgent Business

Please advise the undersigned of any items to be raised prior to the meeting.

4. Next Meeting

Lorna Gale
Minutes Secretary