

Comments on suggested changes to definition of HTA Role

The role of HTA was established to ensure that members and volunteers working with visitors were adequately trained and safe to do so.

Two levels of certifications were defined – proficient and competent

The HTA is responsible for training and recommendation to the board for appropriate certification.

Subsequently it has become clear that the HTAs need to take the lead in preparing Risk Assessments and associated Method Statements so that those working in their area have ownership of the safe delivery of the activity.

Maintenance of equipment, tools and signage within technical areas have not always in the past been covered and should perhaps come under the HTA umbrella and be set out in the Maintenance Plan for the Mill.

Once HTAs can define regular servicing, maintenance and consumable costs a budget could be set if felt necessary. However, to date no unreasonable costs have ever refused.

Such budgets would NOT cover one-off project works that need board sanction.

Some of your proposed responsibilities are NOT just limited to the HTA role:

ALL members of the Mill are involved in interacting with visitors and explaining what is happening.

If left to HTA there is no guarantee that heritage will be preserved.

The Heritage Advisory Committee was set up to advise on preserving heritage items.

I hope these observations are useful.

Tony Simmons

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