

Minutes of Meeting of Heritage Advisory Committee

Date of Meeting: Thurs 02 Feb 2023
Distribution: Derek Goddard, Peter Trowles, Nigel Evans, Tony Simmons.
 Steve Foster by invitation, noticeboard, website members' page
Time of Meeting: 7.30pm
Place of Meeting: Tearoom at Combe Mill
Purpose of Meeting: Ongoing regular review

Present : All above

1 Apologies

Ref	Comment	Action
1	None	

2 Matters arising from minutes of previous meeting 03 Nov 2022

Ref	Comment	Action
2.08	Disposal of items. a. Small Pillar Drill and Medium Pillar Drill. On Museums Assn "Find an object list" for 6 months until Feb 2023.	DRG
2.12	Sissons Engine in pieces (under tarpaulin behind Boiler hut). Accepted by Westonzoyland Museum. Collection and paper work to be arranged. Awaiting collection agreement. Chased in Nov & Feb23. Email to get confirmation that they still want it, requesting collection arrangements in a week.	DRG
2.13	Water Wheel modifications. Screws have been added to keep in wedges in the Gear end Gudgeon. HAC recommends that this be minuted as a temporary solution and that Millwrights be consulted for their advice and guidance. Steve reported that the HTA told him the screws were replacements for those fitted by the Wheelwrights. Item Closed	
2.14	A second modern Wood-turning Lathe has been installed by Tony Thurlby to give more demonstrations and hands-on experiences. Board accepted as a gift. Complete accession acceptance. *	DRG
2.15	Toolmakers Toolchest of the late Leonard Turney. Offered by his daughter Lynne Newin. A typical engineers home made lockable chest of 5 drawers containing approx 150 hand tools & measuring instruments. Pics and a full description were circulated to HAC members. Some restoration needed but would be a good addition to Metal working area collection. Board accepted as a gift. * Send letter of thanks and complete accession acceptance.	DRG
2.16	Leg Vice. Repair broken wooden post support. Despite this long standing minute, without discussion, maintenance	

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	crew have removed the broken post, ground filled in and vice put beside tail race. Advise Board to re-instate for use at Waterwheel end entrance.	Board DRG
2.17	Taynton Mill Objects are outside beside tail race and other locations. List and label for a new display area. Robin Bowl volunteered to help. The Board has approved and work is on-going to list and record. Drawing needed of suggestions of a Taynton Mill Display alongside the tail -race. This will also help discussions for possible Agricultural and Timber Trolley displays in the same area. Because other objects may have sunk below grass level a search was thought necessary with a metal detector. Further investigation needed	DRG,RB PT.
2.18	Pedestal Drill. Manufactured by Wolf in aluminium in 1950s. From Ron Winfield. HTA Bob has already accepted as a working tool for blacksmiths. Complete the accession acceptance form.	DRG
2.19	Herbert Vertical Grinding Machine & Eclipse Magnetic Chuck. Accession No 2019/18-2&3. HTA Bob Kitchener has no use for it as it cannot be easily converted to a drilling machine. Offered back to Erik Kirk but not accepted. Refit as received with motor, hand wheels, magnetic chuck, grinding wheel and spare drill chuck. Complete disposal routine to museums, on Museums Association "Find an object list" for three months. *	DRG
2.20	Model vertical steam boiler, incomplete kit of parts. Offer from members Mr Derek & Mrs Doreen Turner. 15 different parts of copper, cast iron and wood. Approx 70 parts total. To build it to safe working condition will need the considerable skills of an experienced accredited boiler maker. It will also need essential fittings ; coal or gas firing burners, pressure gauge, pressure relief valve, vent valve, control valve, level gauge. Pics and a full description were circulated to HAC members. Offered in Jan 2023 newsletter for any members interested. Repeat offer in Feb 2023 newsletter. Show in STEM Steaming display. Then in Mar offer to local model engineering clubs and magazines. Then to offer help to sell. *	TS DRG

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2.21	Plumbing tools collection. Collect together in one place with Tony Thurlby, inspect, research, decide keep or pass-on.	All and T.T.
2.22	Sun Blinds. Requested for Clocks, Woodworking, Metalworking, Engines and Tinkering area windows. Samples made for review . 6 of 8 HTAs requested as a benefit. Needs 5 4ft x 8ft Hardboards at £11.23 = £56,15 total. Battens already donated. Other ideas need investigating like roller blinds, blankets, temporary cardboards etc., which can be easily removed. Board agreement needed.	All, then Board
2.23	Two wooden boxes of misc. tools collected by Julie. The HTA, Tony Thurlby has been asked to inspect, research, decide to keep and label, or pass-on. PT to approach Tony for Barry Horn to assist in labelling, pics & listing	DRG /PT

3 Matters resolved since previous meeting

Ref	Comment	Action
	As items above	

4 New Matters raised from Board, Members, Public.

Ref	Comment	Action
4.01	NEW ITEM. Taps & Dies Box. Offered by member Barry Horn. Roughly made timber box about 500mm long with top lid and two internal removable sectioned trays. Approx 180 old engineers and clockmakers tools, taps, dies , gauges, and related objects. Barry will advise its history. Some cleaning and re-organisation needed. Advise acceptance to board	DRG. Board
4.02	NEW ITEM. Use of area vacated by the late Mervyn Merchant. After relatives have visited , return to the Tinkering Area.	
4.03	NEW ITEM. Head-race Steps Cover. Following the Risk Assessment, volunteer members suggest a wooden cover will improve safety. Because the Headrace walls and fenced enclosure are part of Museums heritage it should always be on view during open days. A safety cover should be temporary and easily removed. Ray Pitts to be asked for a proposed drawing and costs for HAC, then board, acceptance.	DRG.

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4.04	NEW ITEM. Head-race Fence Gate repairs. It had been noted that gate has been repaired, without authorisation. Item closed	
4.05	NEW ITEM. Corn mill overhead mirror. Donated to give view inside the corn box . Advise board to accept then fit.	NE

5 HAC Terms of Reference discussion

Ref	Comment	Action
5.01	Heritage Advisory Committee_Guidance_v1.docx. Briefly discussed. Review, make comments to TS on _v4 , finalise and issue AT NEXT MEETING	All

6 Any Other Business

Ref	Comment	Action
6.01	Model Showmans Engine. (Offer of loan from Stacey Brown) After an HAC recommendation the board, at meeting of 13 June 2022, approved the acceptance of Les Burford's showman's engine on loan for one year. It noted that loan paperwork would be completed when Ray Pitts had finished his repairs. It was felt that the engine should be kept at Ray's home until repaired and the loan documents completed. This has not happened. HAC now advise that the offer be with-drawn. Advise board	DRG or TS

7 Date of next Meeting Thurs 11 May 2023 7.30 in Tearoom

Note * HAC ADVICE ACCEPTED BY BOARD AT MEETING OF 28 Nov 2022

Approval

These minutes were certified by the HAC members as a correct record of the meeting and approved them for display on the website.

Meeting Chairman & Secretary D R Goddard