

Combe Mill Society

Agenda for Meeting



Ref N°	
Date of Meeting	28 th November 2022
Time of Meeting	19:00
Place of Meeting	Zoom videoconference
Purpose of Meeting	Scheduled Board Meeting

Distribution

All Directors

File

1. Apologies

2. Minutes of previous meeting

3. Actions arising

4. Treasurer's Report

5. Health & Safety items

- a) To consider the propositions set out in the paper, emailed on 24/11/22, from the Director Responsible for Safety entitled: 'Risk Assessment: Management Policy' and if thought appropriate to Resolve:
 - i) To note that the recently approved system for the production of Major Risk Assessments has been launched.
 - ii) To approve the proposed scheme for managing the life cycle of Major Risk Assessments as set out in Section 2.2 of the said paper
 - iii) To approve the introduction of a tier of simpler risk assessments (to be known as Small Task Risk Assessments) as set out in Section 3 of the said paper.
 - iv) Subject to the passage of Resolution 3 to approve the proposed managerial arrangements for governing the Small Task Risk Assessment scheme as also set out in Section 3.
- b) High Consequence Hazards

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- 6. Business Plan**
- 7. Museum Accreditation**
- 8. Winter Jobs List**
- 9. HAC Report**
- 10. HTA Report**
- 11. Site Security**
- 12. Matters arising from previous meetings**
 - a) First Aid
 - b) Fire alarm monitoring
 - c) Fire Marshall Training update
 - d) Mill keys
 - e) Fees and Prices for 2023
- 13. Next Meetings**

Peter Trowles
Minutes Secretary