

Cash-up Sheet

Takings from* Tea/Room | Retail | Forge | BBQ

*Cross out where not applicable

	Quantity	Value
£50 note		
£20 note		
£10 note		
£5 note		
£2 coin		
£1 coin		
50p coin		
20p coin		
10p coin		
5p coin		
2p coin		
1p coin		
Total cash		
Less Float		
Total takings		
Add back expenses**		
Net cash takings		

** receipts attached

PayPal receipts***		
Cheques***		
*** attached		

Signed: _____

Date: _____