

MINUTES of Heritage Advisory Committee

Date of Meeting: Thurs 12 May 2022
Distribution: Those attending, apologies and Website
Time of Meeting: 7.30pm
Place of Meeting: Foreman's Office Combe Mill
Purpose of Meeting: Review

Present : Terry Bailey, Derek Goddard, Tony Simmons.

Apologies

Ref	Comment	Action
1	Peter Trowles, Steve Foster	

Matters arising from minutes of previous meeting of 24 Feb 2022

	Comment	Action
2.8,2.9 2.11	DISPOSAL OF ITEMS NOT NEEDED. Small Pillar Drill, Medium Pillar Drill. No museum interest found. Use the Museums Association, "find an object" list. WINNS Pipe Threading Machine. Retain as a useful maintenance tool. Location to be decided next meeting.	DRG All
2.10	Large Pillar Drill (currently next to Corn Mill). Keep as working Exhibit, line shaft driven. Appoint Project Manager for a separate planning meeting. Add to Winter Projects list 22/23	TS /Board
2.12	Sissons Engine in pieces (under tarpaulin behind Boiler hut). Accepted by Westonzoyland Museum. Collection and paper work to be arranged. Awaiting collection agreement.	DRG
2.13	Coal hole store. Investigate and correct water damage. Appoint Project Manager for separate meeting. 1. Add damp course. 2. Redirect surface water pipes. 3.Line walls by tanking methods. Quotes awaited for maybe routing to surface water drain then head-race. No quotes, so approach known people to progress.	PT
2.15	Coal hole store contents in numbered boxes and loose items. Recording, against 2012 list, now complete. Inspect, research, decide keep or pass-on.	PT & All
2.17	Toy Steam Plants. Donation from Henry Box School. Accepted and recorded. Model Engines HTA to clean and check for safe running	In progress

Matters resolved since previous meeting

3.1	As all above	

New Matters raised from Board, Members, Public

Ref	Comment	Action
4.1	Leg Vice. Repair broken leg.	PT
4.3	Double Vertical Piston Pump. Renovation now complete.	item closed
4.4	Contractors Pump, driven by the Ruston Hornsby Engine. Renovation/painting in progress with Ray Pitts. Maybe new wooden trolley needed.	DRG
4.5	Hot Air Engine conversion to electric element not successful. Bob Wheeler and Ron Winfield to ensure any modifications are reversible. Converted back to gas, with a caravan type quick release safety valve. Gas bottle, when not in use, to be stored in a new outside safety cage.	DRG, TS
4.6	Shoe making tools collection (believed from Mike Hallam from a Great Tew business). Collect together with Tony Thurlby, inspect, research, decide keep or pass-on.	All and T.T.
4.7	Plumbing tools collection. Collect together with Tony Thurlby, inspect, research, decide keep or pass-on.	All and T.T.
4.8	Green Woodworking Area. Recently re-arranged but needing an HTA to take responsibility. Decide in future.	All
4.9	Sun Blinds requested for Clocks, Woodworking, Metalworking and Tinkering areas. Samples to be made and costed for board go ahead	DRG, TS
4.10	Meccano Clock Exhibit. Decided to keep in models area.	Item closed.
4.11	Clocks. Request to consider white washing walls for better presentation. Clive HTA not in agreement.	Item closed.
4.12	Mastabar 3" Belt Fastening Tool and Belt Lacings No 27. Gift offer from Keith Johnson. Accept as an Artefact for Metal Working. Complete Object Entry Form.	DRG
4.13	Headrace enclosure. Wooden cover over steps. Review safety. Outdoor sockets. TS to review position. Request from Ray Pitts.	All for next meeting
4.14	Agricultural Machine Objects outside. Appoint an HTA to Inspect,	All

Ref	Comment	Action
	research, decide a new display area to keep or pass-on. (was duplicated item 4.8)	
4.15	Model Showmans Engine, loan offer resolved at interim HAC meeting of 27 April 2022 . Item closed. (was duplicated item 4.11)	Item closed.
4.16	Two wooden boxes of misc. tools collected by Julie. Tony Thurlby & Mervyn to inspect, research, decide to keep and label, or pass-on.	DRG to organise

HAC Terms of Reference discussion

Ref	Comment	Action
5.1	Heritage Advisory Committee_Guidance_v1.docx. Briefly discussed. Review, make comments to TS on _v4 , finalise and issue.	TS & All

Any Other Business

Ref	Comment	Action
6.1	Iron Cart rim and two- piece hub accepted to add to wheelwright display. Julie getting Object Entry Form completed.	DRG.
6.2	TB point raised. As a general point, there are several instances of 'appoint a project manager'; this needs to be taken forward to the 'board', I assume. By whom?	

Date of next Meeting

Ref	Comment	Action
	Thursday 14 July 7.30 pm Foreman's Office Combe Mill	All

Meeting Chairman & Secretary D R Goddard