

MINUTES of Heritage Advisory Committee

Date of Meeting: Thurs 24 Feb 2022
Distribution: Those attending and Website
Time of Meeting: 7.30pm
Place of Meeting: Foreman's Office Combe Mill
Purpose of Meeting: Review

Present : Terry Bailey, Derek Goddard, Tony Simmons, Peter Trowles

Apologies

Ref	Comment	Action
1	None	

Matters arising from minutes of previous meeting of 18 Nov 2021

	Comment	Action
2.8,2.9 2.11	<p>DISPOSAL OF ITEMS NOT NEEDED.</p> <p>Small Pillar Drill, Medium Pillar Drill, WINNS Pipe Threading Machine. 21 offers and reminders sent to museums. At end of Feb, we received interest from Prickwillow Museum now no longer interested and Westonzoyland response still awaited.</p> <p>14 offers were rejected and 5 didn't reply at all.</p> <p>Can't use the Museums Association, "find an object" list, as we are not members.</p> <p>Abigail McIntyre, Curator of the Scottish Maritime Museum, suggested we contact The Social History Curators Group. Response awaited.</p> <p>Next step would be to try selling these objects.</p> <p>Joe Currier and other possible interest to be contacted.</p>	DRG
2.10	<p>Large Pillar Drill (currently next to Corn Mill). Keep as working Exhibit, line shaft driven. Appoint Project Manager for a separate planning meeting. Add to Winter Projects list 21/22</p>	TS
2.12	<p>Sissons Engine (under tarpaulin behind Boiler hut). Research and decide whether to keep or pass on.</p> <p>Brian L-W knows where other parts are and has suggested sectioning its unique parts, for a small engines exhibit.</p> <p>Or maybe next step would be to try selling.</p>	PT, DRG. Before 2022 opening
2.13	<p>Coal hole store. Investigate and correct water damage.</p> <p>Appoint Project Manager for separate meeting. 1. Add damp course. 2. Redirect surface water pipes. 3. Line walls by tanking methods.</p> <p>Quotes awaited for maybe routing to surface water drain then headrace.</p>	PT
2.15	<p>Coal hole store contents in numbered boxes and loose items.</p> <p>Recording against 2012 list now complete.</p>	PT

	Comment	Action
	Inspect, research, decide keep or pass-on.	
2.16	All Forge hand bellows renovation. Now complete and closed	
2.17	Toy Steam Plants. Donation from Henry Box School. Accepted and recorded. Model Engines section (Bob Wheeler) to clean and check for safe running	In progress

Matters resolved since previous meeting

Ref	Comment	Action
3.1	As all above	

New Matters raised from Board, Members, Public

Ref	Comment	Action
4.1	Leg Vice. Repair broken leg.	PT
4.3	Double Vertical Piston Pump. Failed with perished rubber suction valve. Decided to refit with leather seals if possible or modern materials. Decided externally to bring back to correct original construction. 1. Change copper piston rod back to a new polished steel. 2. Re-machine outside of rectangular split brass connecting rod bearing to look like original cast bearing. 3. Consider fitting new pressure safety valve, or safety Burst Disc. 4. External repaint. Record all actions for newsletter	In progress for 2022 DRG
4.4	Contractors Pump, driven by the Ruston Hornsby Engine. Renovation/painting in progress. Use wooden trolley from Pipe threading machine 2.11.	DRG
4.5	Hot Air Engine conversion. On safety grounds work already started to change heating from propane gas burner to electric element. Bob Wheeler and Ron Winfield to ensure any modifications are reversible if not successful. On-going project, which may have to be converted back to gas, with a caravan type quick release safety valve, allowing gas bottles to be stored in a new outside safety compound.	DRG, TS
4.6	Shoe making tools collection (believed from Mike Hallam from a Great Tew business). Inspect, research, decide keep or pass-on.	All
4.7	Plumbing tools collection. Inspect, research, decide keep or pass-on.	All
4.8A	Green Woodworking Area. Recently re-arranged but needing an HTA to take responsibility. Decide in future	All
4.8B	Agricultural Machine Objects outside. Inspect, research, decide keep	All

Ref	Comment	Action
	or pass-on.	
4.9	Sun Blinds requested for Clocks, Woodworking, Metalworking and Tinkering areas. Samples to be made and costed for board go ahead	DRG, TS
4.10	Meccano Clock Exhibit. Inspect, research, decide to keep or pass-on.	All
4.11	Clocks. Request to consider white washing walls for better presentation.	All

HAC Terms of Reference discussion

Ref	Comment	Action
5.1	Heritage Advisory Committee_Guidance_v1.docx. Briefly discussed. Review, make comments to TS on _v2 , finalise and issue.	All

Any Other Business

Ref	Comment	Action
6.1	Iron Cart rim and two- piece hub accepted to add to wheelwright display. Julie getting Object Entry Form completed.	DRG, PT
6.2	TB point raised. As a general point, there are several instances of 'appoint a project manager'; this needs to be taken forward to the 'board', I assume. By whom?	

Date of next Meeting

Ref	Comment	Action
	Thursday 12 May 7.30 pm Foreman's Office Combe Mill	All

Meeting Chairman & Secretary D R Goddard