

Combe Mill Society

Agenda for Meeting



Ref N°	
Date of Meeting	4 th April 2022
Time of Meeting	19:00
Place of Meeting	Zoom Videoconference
Purpose of Meeting	Scheduled Board Meeting

Distribution

All Directors

File

1. Apologies

2. Minutes of previous meetings

3. Treasurer's Report

- a) Approval to invest society's reserve fund in Redwood Bank

4. Health & Safety items

- a) Adopt revised Safeguarding policy (see Members' area of web site)
- b) Consider attached quote for fire alarm monitoring
- c) Fire Training update
- d) Request to move small engines barrier (opposite forge)
- e) Disposal of unwanted materials
- f) Storage of flammable material and gas
- g) First Aid Cover update
- h) Building projects update

5. Projects update

- a) River Pump
- b) Window glare in clock area
- c) Tannin pump report
- d) Loan of model traction engine

6. Education Update

- a) Approve booking document for working with Evenlode team
- b) Bird box kit making

7. Mill Business Plan

- a) Developing a new business plan
- b) Museum Accreditation
- c) Social Media

8. Events

- a) Grass verge parking
- b) Progress with distributing 2022 brochures
- c) Request for stall at Stonesfield School fete

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- d) Steaming Day bus service
- e) Which beekeepers are invited to July steaming?

9. Next Meetings

Peter Trowles
Minutes Secretary

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RES
FIRE PROTECTION ENGINEERS

T: 0800 731 0727
E: sales@extinguishers.co.uk
W: extinguishers.co.uk



RES Systems Ltd, 14 Cremyll Road, Reading, Berkshire, RG1 8'NQ

Terry Bailey
Combe Mill
Blenheim Palace Sawmill
Combe
Long Hanborough
Witney, Oxfordshire
OX29 8ET

tony@combemill.org
terry@thkbailey.plus.com

22nd March 2022

Our ref: QR/63793

Dear Terry,

Site: **Combe Mill, Blenheim Palace Sawmill, Combe, Long Hanborough, Witney, Oxfordshire, OX29 8ET**

Fire detection and alarm system monitoring

Following a recent request to quote for the fire detection and alarm systems monitoring, I confirm our quotation to install a dual comm as requested.

QTY	DESCRIPTION	UNIT	TOTAL
1	Dual Comm including 12 months monitoring	£ 420.38	£ 420.38
1	1.5amp 24vdc power supply unit	£ 228.24	£ 228.24
2	12v 7Ah sealed lead acid battery	£ 26.06	£ 52.12
1	IP rated enclosure	£ 18.50	£ 18.50
1	Boxed dual relay	£ 27.00	£ 27.00
1	Install, test & commission	£ 448.00	£ 448.00

Total cost £1,194.24 plus VAT

= £1433.1

***The annual cost for monitoring thereafter would be**

£ 420.38 plus VAT

= £504.46 pa

All prices are based upon works being completed during normal office hours, Monday to Friday, 8am to 5pm with unhindered access.

No decorating costs have been allowed for in this quotation.

Terms and conditions are strictly 30 days from date of invoice and the above quote will be honoured for a period of thirty days.

No allowance has been made to undertake any work other than that specified above.

All work undertaken will be in accordance with Fire detection and fire alarm systems for buildings:

- BS 5839-1:2017 Code of practice for design, installation, commissioning, and maintenance of systems in non-domestic premises and (if applicable)



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TOTAL FIRE SAFETY SOLUTIONS

Directors: S.M Flint, J Toomey, J Adey, W Grice
Company No. 04253126 VAT No. 776704202



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- BS 5839-6:2019 Code of practice for design, installation, commissioning and maintenance of fire detection and alarm systems in domestic premises and other relevant fire alarm Standards

If any other work required comes to our attention an additional works quotation will be provided with any relevant background information.

We hope that you find the above price acceptable and await your further instructions.

The following information is available on request:

- 24/7 365 Service
- Method Statements
- Risk Assessments
- Health & Safety documents

If any further site-specific information is required, please let our office know and they will be able to assist you.

If you have any questions concerning the above, please do not hesitate to contact me.

Yours sincerely,

Mark Froude
RES Systems Ltd



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