

Minutes of Meeting of Heritage Advisory Committee

Date of Meeting: Thurs 12 Augt 2021
Distribution: Those present, Noticeboard, Website Members' page
Time of Meeting: 7.30pm
Place of Meeting: Foreman's Office Combe Mill
Purpose of Meeting: Review

Present : Terry Bailey, Derek Goddard, Tony Simmons, Peter Trowles

Apologies

Ref	Comment	Action
1	None	

Matters arising from minutes of previous meeting of 10 June 2021

Ref	Comment	Action
2.1	Herbert Grinder/Drill donated by Erik Kirk being renovated for Blacksmiths. Check Object Entry Form completed.	DRG
2.2	Smart & Brown Toggle Press donated by Erik Kirk, being cleaned. Check Object Entry Form completed.	DRG
2.3	Press Tooling donated by R Bowl, being cleaned. Check Object Entry Form completed.	DRG
2.4	Mags & Books donated by B&L Timms. Mags being offered for sale. Mags offer of £30 not payed. Keep until end Oct . Check Object Entry Form completed.	DRG
2.5	Beam Engine. Repaint: Delay until after item 2.6	
2.6	Beam Engine Room. Repaint ceiling. Appoint Project Manager. Plan separate meeting for timeline, colours methods etc.	All
2.7	Water wheel renovation plan. Appoint Project Manager for separate meeting.	All
2.8	Small Pillar Drill (currently next to Corn Mill). Decided not needed. Offer to Newsletter readers, then other museums (Underfall Yard, Bristol, Tooleys Boatyard, Banbury, others ????)	PT, DRG
2.9	Medium Pillar Drill (currently next to Corn Mill). Decided not needed. Offer to Newsletter readers, then other museums (Underfall Yard, Bristol, Tooleys Boatyard, Banbury, others ????)	PT, DRG
2.10	Large Pillar Drill (currently next to Corn Mill). Keep as working Exhibit, line shaft driven. Appoint Project Manager for separate meeting.	All
2.11	Pipe threading machine (near Corn Mill). Decided not needed. Offer to Newsletter readers, then other museums (Underfall Yard, Tooleys, others ???)	PT, DRG

Ref	Comment	Action
2.12	Sissons Engine. Research and decide whether to keep or pass on.	All
2.13	Coal hole store. Investigate and correct water damage. Appoint Project Manager for separate meeting. 1.Add damp course. 2.Redirect surface water pipes.3.Line walls by tanking methods	PT
2.15	Coal hole store contents in numbered boxes and loose items. Inspect, research, decide keep or pass-on	PT
2.16	Forge round hand bellows. Recheck if fully and correctly restored.	DRG
2.17	Toy Steam Plants. Donation from Henry Box School. Accepted and recorded. Model Engines section (Bob Wheeler)to clean and check for safe running	DRG

Matters resolved since previous meeting

Ref	Comment	Action
3.1	Circular saw blades recorded and found in Pattern-makers area	CLOSE

New Matters raised from Board, Members, Public

Ref	Comment	Action
4.1	Leg Vice. Repair broken leg.	PT
4.2	Large Machine Vice. Offered but yet to be received.	TS
4.3	Double Vertical Piston Pump. Failed with perished rubber suction valve. Decided to refit with leather seals if possible or modern materials. Decided externally to bring back to correct original construction. 1. Change copper piston rod back to a new polished steel. 2. Re-machine outside of rectangular split brass connecting rod bearing to look like original cast bearing. 3. Consider fitting new pressure safety valve. 4. External repaint. Record all actions for newsletter	DRG

HAC Terms of Reference discussion

Ref	Comment	Action
5.1	Heritage Advisory Committee_Guidance_v1.docx. Review, make comments to TS for review and issue.	All

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Any Other Business

Ref	Comment	Action
	None	

Date of next Meeting

Ref	Comment	Action
	11 Nov 2021. 7.30 pm Foreman's Office Combe Mill	

Approval

These minutes were certified by the HAC members as a correct record of this meeting and approved them for display on the website.

Meeting Chairman & Secretary D R Goddard