

Minutes of Meeting of Heritage Advisory Committee

Date of Meeting: Thursday 10 June 2021
 Time of Meeting: 7.30pm
 Place of Meeting: Foreman's Office Combe Mill
 Purpose of Meeting: Review

Distribution:
 Those present

 Noticeboard, Website Members' page

Present :

Terry Bailey, Derek Goddard, Tony Simmons, Peter Trowles

1 Apologies

Ref	Comment	Action
1	None	

2 Minutes of previous meeting 22 May 2019

Ref	Comment	Action
2.1	Repaired Duck Boarding - completed	
2.2	Engine room redecorated - completed	
2.3	Internal lighting of Beam Engine - completed	
2.4	6" Slide Rule donated by R Bowl accepted for Foreman's Office. Accepted	
2.5	Hand Tools donated by Jeff Broxholm accepted for Pattern Shop. Accepted	
2.6	Miniature vices donated from Tony Shayler for Metalworking. Acquisition to be recorded	DRG
2.7	Freelance model vertical steam engine, unknown donator for Model Engines. Acquisition to be recorded	DRG
2.8	Victorian Ceiling Lamp donated by Jeff Broxholm installed in Foremans Office.	
2.9	Herbert grinder/drill donated by Erik Kirk being renovated for Blacksmiths. Decide to keep or pass-on.	All
2.10	Smart & Brown Toggle Press donated by Erik Kirk, being cleaned for demonstration in Metalworking. Ongoing	DRG
2.11	Press tooling donated by Robin Bowl, added to 2.10 in Metalworking. Check if donation recorded	DRG
2.12	Lathe offered by Stephen Cherry rejected with thanks.	
2.13	Mags & Books donated by B&L Timms. Mags being offered for sale. <ul style="list-style-type: none"> • Mags being offered for sale – DRG received offer of £30 from a member • Radio related items to be offered to interested societies • Books for library – to be recorded 	DRG DRG DRG

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3. Matters raised from the Board, members and public for resolution.

Ref	Comment	Action
3.1	Members website progress report . Minutes posted on Website. See https://combemill.info/policies-procedures-hac/	
3.2	Beam Engine. Repaint: To agree timeline; customer impact and review colour options. (Terry Bailey request)	ALL
3.3	Water wheel renovation plan. Prepare a long term plan to include replacing wedges. Review costs and any help required	ALL
3.4	Small Pillar Drill (currently located to left of Corn Mill). Inspect, research and decide to keep or pass on	ALL
3.5	Large Pillar Drill (currently located to right of Corn Mill). Research and decide whether to keep or pass on	ALL
3.6	Pipe threading machine (currently based in front of Corn Mill). Decide whether to keep or pass on.	ALL
3.7	Toy Steam Plants. Donation from Henry Box School. Yet to be received. To record acquisition for educational and demonstration use.	DRG,TS
3.8	Sissons Engine(currently located covered outside boiler house). Research and decide whether to keep or pass on	ALL
3.9	Circular saw blades – where located?	ALL

4 HAC Terms of Reference

Ref	Comment	Action
4.1	Heritage Advisory Committee_Guidance_v1.docx.review and issue. Clarify our terms of reference and limitations etc. Comment for Board acceptance	ALL
4.2	To discuss/agree when the HAC absolves responsibility for new donations. (T.B. request)	ALL

5 Any other business

Ref	Comment	Action
5.1	Coal hole store. Investigate and correct water damage	ALL
5.2	Coal hole store contents. Inspect, research, decide keep or pass-on	ALL
5.3	Forge round hand bellows. Check blacksmiths restoration	DRG

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6 Date of next meeting

Ref	Comment	Action
6.1	Thursday 12 August 7.30. Foreman's Office	

Approval

These minutes were certified by the HAC members as a correct record of the meeting held on the 10 June 2021 and approved them for display on the website.

Meeting Chairman